STATE OF SOUTH CAROLINA COUNTY OF RICHLAND In the Matter of Protests of:)	BEFORE THE CHIEF PROCUREMENT OFFICER
Southeastern Paper Group, Ramayan Supply, Inc., XPEDX)))	Case No(s): 2010-128 2010-129 2010-130
Materials Management Office IFB No. 5400002037)))	DECISION
Statewide Term Contract for Toilet Paper and Paper Towels)	Posting Date: October 19, 2010 Mailing Date: October 19, 2010
101101 Taper und Taper Towers		maning Date. October 19, 2010

This matter is before the Chief Procurement Officer (CPO) based on protest letters filed requesting an administrative review pursuant to Section 11-35-4210(1)(b) of the South Carolina Consolidated Procurement Code (Code). With this Invitation for Bids (IFB), the Materials Management Office (MMO) attempts to procure statewide term contracts for toilet paper and paper towels. Following the issuance of the Intent to Award, Southeastern Paper Group (Southeastern), Ramayan Supply, Inc. (Ramayan), and XPEDX protested. Their protest letters are attached and incorporated herein by reference.

Protest of Ramayan

On September 23, 2010, Ramayan withdrew its protest letter and amended protest letter. Therefore, its protest is dismissed.

Protests of Southeastern and XPEDX

In the remaining protest letters, Southeastern Paper Group and XPEDX challenge the Intent to Award in this matter, which was issued by MMO on September 3, 2010. However, I have issued a Written Determination pursuant to Regulation 19-445.2085(C). Specifically, my

Written Determination finds that MMO made two administrative errors in this procurement, which necessitate the entire Intent to Award be canceled and the matter be re-awarded.

Based on my Written Determination, the protests of Southeastern and XPEDX are rendered moot. Therefore, the protests of Southeastern and XPEDX are also hereby dismissed.

October 19, 2010

Voight Shealy

Columbia, SC

STATEMENT OF RIGHT TO FURTHER ADMINISTRATIVE REVIEW

The South Carolina Procurement Code, in Section 11-35-4210, subsection 6, states:

(6) Finality of Decision. A decision pursuant to subsection (4) is final and conclusive, unless fraudulent or unless a person adversely affected by the decision requests a further administrative review by the Procurement Review Panel pursuant to Section 11-35-4410(1) within ten days of posting of the decision in accordance with subsection (5). The request for review must be directed to the appropriate chief procurement officer, who shall forward the request to the panel or to the Procurement Review Panel, and must be in writing, setting forth the reasons for disagreement with the decision of the appropriate chief procurement officer. The person also may request a hearing before the Procurement Review Panel. The appropriate chief procurement officer and an affected governmental body shall have the opportunity to participate fully in a later review or appeal, administrative or judicial.

Copies of the Panel's decisions and other additional information regarding the protest process is available on the internet at the following web site: www.procurementlaw.sc.gov

FILE BY CLOSE OF BUSINESS: Appeals must be filed by 5:00 PM, the close of business. *Protest of Palmetto Unilect, LLC*, Case No. 2004-6 (dismissing as untimely an appeal emailed prior to 5:00 PM but not received until after 5:00 PM); *Appeal of Pee Dee Regional Transportation Services, et al.*, Case No. 2007-1 (dismissing as untimely an appeal faxed to the CPO at 6:59 PM).

FILING FEE: Pursuant to Proviso 83.1 of the General Appropriations Act for Fiscal Year 2010-2011, "[r]equests for administrative review before the South Carolina Procurement Review Panel shall be accompanied by a filing fee of two hundred and fifty dollars (\$250.00), payable to the SC Procurement Review Panel. The panel is authorized to charge the party requesting an administrative review under the South Carolina Code Sections 11-35-4210(6), 11-35-4220(5), 11-35-4230(6) and/or 11-35-4410... Withdrawal of an appeal will result in the filing fee being forfeited to the panel. If a party desiring to file an appeal is unable to pay the filing fee because of hardship, the party shall submit a notarized affidavit to such effect. If after reviewing the affidavit the panel determines that such hardship exists, the filing fee shall be waived." PLEASE MAKE YOUR CHECK PAYABLE TO THE "SC PROCUREMENT REVIEW PANEL."

LEGAL REPRESENTATION: In order to prosecute an appeal before the Panel, a business must retain a lawyer. Failure to obtain counsel will result in dismissal of your appeal. *Protest of Lighting Services*, Case No. 2002-10 (Proc. Rev. Panel Nov. 6, 2002) and *Protest of The Kardon Corporation*, Case No. 2002-13 (Proc. Rev. Panel Jan. 31, 2003).



September 10, 2010

Chief Procurement Officer, Materials Management Office

Protest of Solicitation 5400002037 and specifically Notice of Intents to Award Contracts 4400002843 and 4400002840

Grounds of Protest:

- The main object of bid award "to reward the lowest responsible and responsive bidder" (Section VI - Award Criteria) was not accomplished.
- 2) The process for calculating the low bid as described in the bid information packet (Section VI Calculating the Low Bid) was not followed.
- 3) The logic used to calculate the low bid by MMO office was severely flawed
- 4) SEPG (Southeastern Paper Group) has been irreparably aggrieved by the current intent to award notice.
- 5) The State of SC taxpayers will pay significantly more for paper towels and toilet tissue than required if the current awards are carried out.

Explanation of Grounds:

- As seen in attachment A to this letter, the current intent to award winner results in a higher total cost for bid Lot 1 (Proposed Contract 4400002840) of
 \$ 383,393.59. Also as shown in Attachment B to this letter, the current intent to award winner results in a higher total cost of bid Lot 4 (Proposed Contract 4400002843) of \$ 83,950.97. Therefore the full overarching intent of the bid as stated in the bid instructions has not been realized.
- 2) The process to calculate the low bid is described in the bid instructions as follows:

CALCULATING THE LOW BID

The weighted percent was determined based on the total number of cases divided by the number of cases.

The weighted percent and the "case price vendor input" equals the weighted price per case.

The sum of weighted case price will be divided by the # of square feet per case. If the recycled preference is claimed on the Bid Schedule, the preference will be applied after bid opening.

The <u>total of all extended prices</u> within a lot will be sum totaled. (emphasis added)

As I understand the process followed as explained to me in a phone conversation with Ms Theresa Watts on Thursday, September 9, 2010 all lines of this process were followed except the last line of the paragraph. After the calculation of the weighted cost per square foot no extension calculations were made. By definition "the total of all extended prices" states that there will be a calculation that extends this weighted cost per square foot by the total number of square feet per item to show a total State spend per line item. These extensions will then be sum totaled to give a total cost per lot and the lowest total cost per lot will be awarded the bid. This process was not followed by procurement office.

- 3) By not extending the prices as described in paragraph 2 above and prescribed in the bid packet (Section VI), a flawed logic was used to determine the low bidder. Without proper line item price extensions it is impossible to determine the low cost bidder. This resulted in a high bidder being awarded the bid.
- 4) As shown on attachments A and B, SEPG will be irreparably aggrieved if the current intent to award is carried out. SEPG provided the State with a lower total cost option on the two Lots in question. By being the "lowest responsible and responsive bidder" and not being awarded the contract, SEPG would experience a tremendous loss of business volume.
- 5) Under the current intent to award situation the State of SC will pay significantly higher prices than necessary over the term of this bid. During the current economic and political climate the taxpayers of SC cannot afford to pay more than required for any product or service. As shown on attachments A and B, the State is not experiencing the desired outcome of this bid process.

Requested Remedy

The State should recalculate the bids of all bidders using the process as outlined in the Bid information packet. Simply extend prices per line item and sum those extensions by Lot as prescribed in the bid instruction packet. The bids of all responsive and responsible bidders are in the hands of the State MMO office. All bidders reasonably expected this process to be followed initially. While I understand that SEPG is not guaranteed a winning bid when the correct process is followed, I remain confident in our position. As shown, SEPG has proven to be lower than the current designated award winners. I respectfully request that the bid determination process with line extensions be followed as per the bid instructions provided to all offerors in the solicitation and the current notices of intent to award be rescinded.

Will Green

Sr. Vice President
Sales and Purchasing
Southeastern Paper Group
1-800-858-7230 ext.3217
willgreen@sepapergroup.com

ATTACHMENT A
State Bid Lot 1

	б	5	4	ω	٨		Item# Scale
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	81	86	13,081 1 1 1 1 13,084	1,349 3,089 27,204 31,643	1 2,503 2,062 540 26,430 31,536	10,413 8,871 5,640 2,540 27,465	# of cases
	100%	100%	97% 1% 1% 1%	2% 4% 9% 85%	1% 7% 6% 3% 83%	37% 32% 20% 9%	Weighted percent
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	12.00	12.00	18.65 18.60 18.50 18.50	22.44 20.52 20,47 20,10	30.40 27.79 27.72 27.65 27.23	24.24 24.18 24.11 24.05	out
	\$ 12.00	\$ 12.00	\$ 18.09 \$ 0.19 \$ 0.19 \$ 0.19 \$ 18.65	\$ 0.45 \$ 0.82 \$ 1.84 \$ 17.09 \$ 20.20	\$ 0.30 \$ 1.95 \$ 1.66 \$ 0.83 \$ 22.60 \$ 27.34	\$ 8.97 \$ 7.74 \$ 4.82 \$ 2.16 \$ 24.22	Weighted Case Price
TOTAL LOT 1 EX			3,550 00	3,550.00	10,000.00	5,000.00	# of Squar feet per Ca
TOTAL LOT 1 EXTENDED COST SEPG			46,448,200	112,332,650	315,360,000	137,325,000	SEPG e (A) Total se Square Feet
EPG 1			0.00525	0.00569	0.00273	0.00484	Cost per Square foot
2,410,615.63	972.00	1,032.00	243,853.05	639,172.78	860,932.80	664,653.00	(A) Extended Cost
	(A	\$	w w w w	w w w w	w w w w	w w w w	Case Price Vendor Input
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	10.78	10.78	17.28 0.18 0.17 0.17 17.80	0.45 0.88 1.95 18.13	0.37 2.49 2.12 1.05 28.53 34.55	0.60 10.76 9.21 5.70 2.54 28.81	Weighted Case Price
TOTAL LOT 1 E			3,550.00	3,550.00	10,000.00	5,000 00	JA # of Square feet per Case
TOTAL LOT 1 EXTENDED COST JANPAK			46,448,200	112,332,650	315,360,000	137,325,000	JANPAK e (A) Total Square Feet
T JANPAK =			0.00501	0.00603	0.00346		
2,794,009.22	873.18	927 08	232,705.48	677,365.88	1.091,145 60	790,992.00	Cost per (A) Square foot Extended Cost

⁽A) - Column added for calculation clarity

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1 5,844 3,364 9,209		1,768 1,768 1,086 2,855	1 3,804 1,317 5,122	1 2,019 300 2,320	1 6,919 12,402 19,322	1 892 319 1,212	1 24,821 18,622 43,444	25,354 27,515 52,870	# of cases	ENT B
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1,868.333	3,148.000	3,148.000	2,754.500	2,754.500	2,598.090	2,598.090	2,407.986	2,407.986	# of Square feet per Case	SEPG
17,205,479	9,444	8,987,540	14,108,549	6,390,440	50,200,295	3,148,885	104,612,544	127,310,220	(A) Total Square Feet	ő.
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FROM: Ramayan Supply, Inc 27 C Trotter Rd West Columbia, SC 29169 September 9, 2010

TO: Chief Procurement Officer, Materials Management Office 1201 Main Street, Suite 600 Columbia, SC 29201

RE: Motion for Protest of Award for Solicitation 540000203 - Paper Towels and Toilet Paper

Dear Chief Procurement Officer, Materials Management Office:

This letter officially announces Ramayan Supply, Inc's protest of the award for Solicitation 540000203 – Paper Towels and Toilet Paper. We believe the language stated in the solicitation is not consistent with how the award was issued. Please see the case points below:

- 1) Section 1: The solicitation did not state that multiple contracts would be awarded per line item to more than two vendors. Section 1 states "An award will be issued to the two lowest responsive and responsible bidders." Our Interpretation was that two vendors with the lowest overall contract pricing would be awarded. Had the solicitation clarified the actual method of award, we would have strategized our pricing differently.
- 2) Price calculation. Ramayan Supply Inc's bidding prices per line items were skewed based on how the square feet/case calculation was interpreted from the solicitation. We strongly feel that had the solicitation defined "square feet/case" properly, we would have had an advantage in many areas. We interpreted the "square feet/case" as the <u>surface area of 1 case</u> rather than square feet of the items within the case. Please take a look at our analysis in the attached spreadsheet. Items displayed provide a final re-pricing based on the preferred square feet/case calculation. Please note we are only challenging items where we found our pricing to be lower than our competitors.

Ramayan Supply, Inc has a long history of providing quality products and excellent service at the most competitive rates. We look forward doing business with the State of South Carolina and strongly urge to you to reconsider and revaluate our offer.

We are looking forward to working with you.

Sincerely,

Vinod Patel CEO/President RECEIVED

SEP 2.2 2010

Muterials Management Office

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	LOWEST			ĕr	Dade Paper	Dad				*	Janpak		dης	aper Gro	South Eastern Paper Group	outh E;	Ñ	ply, Inc	an Supi	Ramayan Supply, Inc					
	-	Annual Control																							

tor- 4	Description	01	# of	Weighted	Case Price	Weighted	# of Square Feet Per	Dispenser
	Description		cases	percent	Vendor Input	Case Price	Case	Totals
1	Lot 1 -	0-25		2.00%				
		26-99	100000 77 100000					
		100-299						
		300-999	5640					
		1000	2540	9.00%	28.18			
						28.33	4.11	
							6.89344	
	Lot 1	0.05	4	4 000/	24.40	0.24		
	LOUI	0-25	1	1.00%	31.19	0.31		
		26-99	2503		31.30	2.19		
		100-299	2062	6.00%	31.30	1.88		
		300-999	540		31.19	0.94		
		1000	26430	83.00%	31.19	25.89		
						31.21	5.00	
							6.24157	
		0.05						
3	Lot 1	0-25	1 1 1 1 1 1 1	2.00%	30.22	0.60		
		26-99	1349		30.22	1.21		
		100-299	3089		30.18	2.72		
		300-300	27204	85.00%	30.11	25.60		
						30.13	3.42	
		12.773					8.80896	
					VOCAS ANALYSIS PROBACT TO ANALYSIS AND THE REPORT OF THE			
4	Lot 1	0-25	13081	97.00%	20.05	19.45		
		26-99	1	1.00%	20.05	0.20		
		100-299	1	1.00%	20.05	0.20		
		300-300	1	1.00%	20.05	0.20		
						20.05	2.1	
							9.54995	
5	Lot 1	0	86	100.00%	9.43	9.43		
3	LOUI	U	80	100.00%	9.43	9.43		
6	Lot 1	0	81	100.00%	18.87	18.87		
			140					
7	Lot 2	0-25	1000	49.98%	46.09	23.03	(4) [2] [4] [4]	
		26-99	500	24.99%	45.89	11.47		
		100-299	500	24.99%	45.89	11.47		
		300	1	0.05%	45.99	0.02		
						45.99	3.00	
							15.32938	
	1 -4 4 7 - 4 1				ACCEPTATION ASSESSED FOR CONTRACTOR	25.7 % STA. 15		
	Lot 1 Total Lot 2 Total						31.49393 15.32938	28.30
8	Lot 3	0-10	0	0.00%	32.22	0.00		
		11-199	2156	100.00%	32.22	32.22	V. Eliza	
		200	0	0.00%	32.22	0.00		
						32.22	2.50	
							12.88986	
	Lot 3 Total						31.49393	
					ACTIVITIES SENSON DE SANTESSES			
9	Lot 4	0-10	1	0.002%	15.32	0.00		
		11-199	25354	47.955%	15.21	7.30		

		200	27515	52.043%	15.21	7.92	
						15.21	1.72
							8.84535
10	Lot 4	0-10	1	0.002%	13.31	0.00	
		11-199	24821	57.133%	13.10	7.49	
		200	18622	42.864%	13.10	5.62	97.38
						13.10	1.64
							7.99033
, .							
11	Lot 4	0-10	1	0.083%	18.08	0.01	
		11-199	892	73.597%	17.67	13.00	
		200	319	26.320%	17.67	4.65	
						17.67	1.98
							8.92318
12	Lot 4	0-10	1	0.0050/	14.04	0.00	
12	LUL 4	11-199	6919	0.005% 35.809%	14.94 14.34	0.00	
		200	12402	64.186%	14.34	5.13 9.20	
-		200	12402	04.100%	14.34	14.34	1.98
		1				14.34	7.24019
		400-2400					1.24013
13	Lot 4	0-10	1	0.043%	19.28	0.01	30 S 20 S 20 S 20
		11-199	2019	86.652%	18.76	16.26	
		200	300	12.876%	19.28	2.48	
						18.75	2.145
							8.73955
14	Lot 4	0-10	1	0.020%	15.27	0.00	1000
		11-199	3804	74.268%	15.27	11.34	
		200	1317	25.713%	15.27	3.93	
				Via 13050 FA 68		15.27	2.145
							7.11775
15	Lot 4	0-10	1	0.035%	19.14	0.01	
_		11-199	1768	61.926%	18.62	11.53	
		200	1086	38.039%	18.62	7.08	87.42392638
						18.62	2.06
-							9.04009
-							
16	Lot 4	0-10	1	33.333%	17.03	F C0	
10	LUC 4	11-199		33.333%	17.03 17.03	5.68	
\dashv		200	1	33.333%	17.03	5.68 5.68	
+		200	1	JJ.JJJ /0	17.03	17.03	2.06
-						17.03	8.26736
\dashv							0.20730
+							
17	Lot 4	0-10	1	0.011%	16.19	0.00	7918-99 (SAMA)
		11-199	5844	63.460%	15.58	9.88	
1		200	3364	36.529%	15.58	5.69	
	-141	-		0.0000000000000000000000000000000000000	THE RESERVE OF THE PARTY OF THE	15.58	2.12
							7.34750
1							
18	Lot 4	0-10	1	33.333%			
	Item Deleted	11-199	1	33.333%			
		200	1	33.333%			

19	Lot 4	0	433	100.00%	9.43	9.43	· · · · · · · · · · · · · · · · · · ·	
20	Lot 5	0	1	100.00%	68.23	68.23		
21	Lot 4	0	1	100.00%	56.06	56.06		5 - CA - 8000 CV
22	Lot 4	0	1	100.00%	68.97	68.97		
23	Lot 4	0	1	100.00%	9.34	9.34		
	Lot 4 Total Lot 5 Total						66.53119	155.97 68.23
	Notes: 1 Onl	y enter data	in the desi	gnated pink cells. except for the pink	aalla			
	Notes: 3 Col	umns G, H a	and I are for	rmula based cells a	nd will automaticall	y calculate as da	ta is entered.	
	Notes: 4 This	s spreadshe	et must be	returned with your o	offer.			
	-							
				,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				

								2000

FROM: Ramayan Supply, Inc 27 C Trotter Rd West Columbia, SC 29169 September 9, 2010

TO: Chief Procurement Officer, Materials Management Office 1201 Main Street, Suite 600 Columbia, SC 29201

RE: Protest of Award for Solicitation 5400002037 - Paper Towels and Toilet Paper

Dear Chief Procurement Officer, Materials Management Office:

This letter officially announces Ramayan Supply, Inc's protest of the award for Solicitation 5400002037 – Paper Towels and Toilet Paper. We believe the language stated in the solicitation is not consistent with how the award was issued. Please see the case points below:

- 1) Section 1: The solicitation did not state that the 2 contracts would be awarded per line item for multiple vendors. Section 1 states "An award will be issued to the two lowest responsive and responsible bidders." Our Interpretation was that two vendors with the lowest overall contract pricing would be awarded. Had the solicitation clarified this method of award, we would have strategized our pricing differently.
- 2) Overall Pricing. Ramayan Supply Inc's bidding prices per line items were skewed based on how the square feet/case calculation was interpreted from the solicitation. We strongly feel that had the solicitation defined "square feet/case" properly, we would have had an advantage in many areas. We interpreted the "square feet/case" as volume of 1 box rather than square feet of the rolls. Please take a look at our analysis in the attached spreadsheet. Items displayed provide a final re-pricing based on the preferred square feet/case calculation. Also note that we have only included high volume items where we may have an advantage.

Ramayan Supply, Inc has a long history of providing quality products and excellent service at the most competitive rates. We look forward doing business with the State of South Carolina and strongly urge to you to reconsider and revaluate our offer.

We are looking forward to working with you.

Sincerely,

Vinod Patel CEO/President

New Square Ft. Calculation

1 000000										
\exists	\$ 15.58	Casacade	6	350'		7.3"	Center Pull Towel	2650	/ Lot#4/Item#1/	
- 1	\$ 17.03	Casacade	6	800'	1.9"	7.875" 1.9"	Hardwound Roll Natural	1	0 LOC#4/ICHII#16	T
	\$ 18.62	Casacade	6	800'	1.9"	7.875" 1.9"	Hardwound Roll White		2 Lot#4/1tem#16	Т
	\$ 32.22	Vondrehle	6	800		10"	Paper lower to x800		1 COC# 3/ I CE 1 F O	T
10,800.00 \$ 0.0028898148	\$ 31.21	Vondrehle	96	TOOO		4.5X5.0	× 0.0		/ ct#2/Ttom#0	T
1						1 2 2		5501	2 ot#1/ Item#2	
4,927.08 \$ 0.0058513319	\$ 28.83	Casacade	80	550		4.3X3./3	$(11 \times 10 \text{ cm})$		# # # # # # # # # # # # # # # # # # #	
1	i ci case	SQUESTION CONTRACTOR	SCHOOL STREET,		204200700000	15 C C	Toilet Tiesus John 1 3 x 3 75 in	4060	1 ot#1/ Item#1	
	Average Price Sq.Ft. Per Price Per Sheet	Manufacture	case	Roll	Core	Size	Description	item No.	No Bid Eot/Item No	Sirbst 2
	Weighted Total Sheet		Roll Par	Sheets Per Roll Per						7

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Skinner, Gail

From: Protest-MMO [Protest-MMO@mmo.sc.gov]

Sent: Monday, September 13, 2010 3:46 PM

To: _MMO - Procurement; Shealy, Voight; Skinner, Gail

Subject: FW: Protest of Solicitation Number 5400002037

From: James L Mills[SMTP:JAMES.MILLS@IPAPER.COM]

Sent: Monday, September 13, 2010 3:45:35 PM

To: Protest-MMO

Cc: Dewitt D Clark; Watts, Theresa

Subject: Protest of Solicitation Number 5400002037

Auto forwarded by a Rule

xpedx is protesting the award of Solicitation Number 5400002037. xpedx was notified that we were considered non-compliant because of our failure to provide the # of Square Feet per case on Attachment D. We are protesting because the written instructions provided by the State of South Carolina were incomplete and incomplete.

We request relief as follows:

- 1) Allow xpedx to provide the State with the square footage per case of the product bid, and
- 2) Consider this information in the awarding of this Solicitation.

Since this information is public knowledge and can be verified by the State via the stated manufacturers website and /or published catalogs, it cannot be manipulated in any way to gain an unfair advantage.

Respectfully yours;

Jim Mills / Sales Manager / xpedx Columbia 2810 Shop Road / Columbia, SC 29209 Office 803-476-1647 / Cell 803-212-8636 james.mills@ipaper.com